

TOWN OF HOT SULPHUR SPRINGS

**TOWN BOARD
REGULAR MEETING
AGENDA**

**August 17, 2023
7:00 PM
TOWN HALL
513 ASPEN ST.
HOT SULPHUR SPRINGS, CO
www.townofhotsulphursprings.com**

7:10 PM MEETING CALL TO ORDER-ROLL CALL

Mayor Ray Tinkum, Mayor Pro-Tem Christine Lee, Trustee Dan Nolan, Trustee Tim Harvey, Trustee Meredi Howe, Trustee Kathy Knight, Trustee Richard Gott *all present*

1. CONSENT AGENDA

- a. Agenda for August 17, 2023 meeting minutes from July 20, 2023
- i. *Motion made by Trustee Meredi Howe and Trustee Dan Nolan seconded the motion. All voted aye, motion passed.*

2. Board of County Commissioners Semiannual Update – Commissioner Randal F. George
Commissioner Randal F. George presented several updates on Grand County: the county is hopeful that work on Highway 40 will begin after conversations with CDOT. The burn scar progress is expected to continue in a positive way with vegetation regrowth showing positive results. The request for a new jail has been put on hold due to less population in the current jail but fundamental maintenance and upkeep may become a problem in the future. County is still looking for a new property for the animal shelter within the county. Funds for a new building are still a major issue. Encouraged the town to continue to request grants through the CTF, as our last request was granted. There was an approval for the reauthorization for funding to the OLTR. Staffing has improved at the county courthouse, but there are still several openings available.

3. PUBLIC COMMENT

4. STAFF & TJ DLUBAC UPDATES

- a. Public Works- Philip McElroy updated Board about rate study and SFE issues.
- b. Town Hall-Katie LaDrig updated Board regarding the recent computer issues with town hall computers being hacked. The problem has been resolved. There will also be a new Accounts Payable system for the foreseeable future in that no bills will be paid online and will be paid by check only. Invoices will be accepted through the second Friday of each month and checks will be mailed on the third Friday of each month.
- c. Wendy Bourn- Grant applications & update- Wendy updated the Board on a workshop she recently attended regarding SRF (State Revolving Fund) and procedures.
- d. CPS/TJ Dlubac -TJ updated the Board regarding the PetPals request to look into the old Candy Store for new housing. The Munro excavation is moving along, with a meeting being held on 08/17/2023 to clarify several issues from Munro. 452 E Grand update as well as the Cedar property with its problems with infrastructure. Sam Ordway continues to request a meeting regarding Maggie Hill but that is on hold for now. The annexation of 110 Roosevelt is in the hands of the owners at this time and waiting to hear from them. The owners of the property will still be on hold until after the moratorium is over. Colorado Street has issues due to paperwork from both sides that claim they have a right to the right of way. TJ is still working on this.

DISCUSSION ITEMS:

- a. Munro excavation- Grand Ave. – was addressed with TJ Dlubac’s update
- b. Land donation From B. Baldo – Paperwork has been sent to C. Price to finish this donation.
- c. Rate Study update- P. McElroy – this should be completed within the next month.
- d. 2022 Financial Audit – last meeting set for 08/18/23 and will commence thereafter.
- e. Delinquent account update-Red tags will be sent out for the delinquent accounts. Request letter from N. Rosson to forgive late charges and interest charges was passed out. Moved to action item.
- f. CPS Comprehensive Plan Update – Critter gave presentation on where the town stands with progress.
- g. VenTek quote for kiosk- Request made for VenTek order of new motherboard for \$1,321.00 + shipping. Moved to action item.
- h. OLRT Letter of Interest – M. Cowardin- Letter of interest has been received.
- i. Himebaugh Gulch Update-Trailhead will be completed according to Harms & Sons. Grant also includes tools for hikers and bikers that will be installed when received. Preparing to apply again for another grant for the loop trail with the state trails fund. Will need resolution at next board meeting to approve moving

ahead with the application. Hike and potluck planned for August 30th.

2. OPEN ACTION ITEMS:

- a. Grand Places 2050 – No new information
- b. Crosswalk across Highway 40 – still ongoing
- c. Change of SFEs for Hot Sulphur Springs Resort – see notes/actions from meeting minutes.

3. ACTION ITEMS:

- a. Accounts payable in the amount of: \$ 39,537.50 (see attached)
 - i. *Trustee Dan Nolan made the motion to accept; Trustee Meredi Howe seconded the motion. All voted aye, motion passed.*
- b. Payroll in the amount of: 07/17/23 – 07/30/23 \$ 17,454.17
07/31/23 – 08/13/23 \$ 17,086.85
 - i. *Trustee Dan Nolan made the motion to accept; Trustee Tim Harvey seconded the motion. All voted aye, motion passed.*
- c. Income Study for median household income not to exceed \$ 500.00;
 - i. *Trustee Kathy Knight made the motion to accept; Mayor Pro Tem Christine Lee seconded the motion. All voted aye, motion passed.*
- d. Delinquent charge forgiveness – motion to reimburse LEAP;
 - i. *Trustee Tim Harvey made motion; Trustee Dan Nolan seconded the motion. All nay, motion did not pass. Trustee Meredi Howe made motion to deny request; Trustee Kathy Knight seconded the motion; all voted aye, motion passed.*
- e. VenTek purchase of motherboard for campground kiosk
 - i. *Trustee Kathy Knight made motion to purchase motherboard but not to install until next spring; Trustee Meredi Howe seconded the motion; sic (6) voted aye, one voted nay, motion passed.*

4. OTHER BUSINESS:

Mayor Ray Tinkum – Discussion to make Katie LaDrig Town Clerk with a raise to \$30 per hour.

- i. *Trustee Dan Nolan made the motion; Trustee Meredi Howe seconded the motion; all voted aye, motion passed.*

Discussion to accept Jeanie Johnson as the new part-time administrative assistant at \$20.00 per hour.

- i. *Trustee Tim Harvey made the motion; Trustee Kathy Knight seconded the motion; all voted aye, motion passed.*

Mayor Pro Tem Christine Lee – Asked about new credit cards. Discussion was tabled until the next Board meeting when a policy can be put into place. Asked when Donald Dailey would end his seasonal employment. It is anticipated that will be at the end of September.

Trustee Dan Nolan –

Trustee Meredi Howe – Brought to the Board a nuisance complaint she had written against her neighbors.

Would like to table any further action until future notice.

Trustee Kathy Knight –

5. ADJOURNMENT:

- i. *Trustee Tim Harvey made the motion to adjourn the meeting at 9:46 pm; Trustee Kathy Knight seconded the motion. All voted aye, motion passed.*

Mayor Ray Tinkum

Attest:

Town Clerk, Katie LaDrig